
Vijaya Management Services

600, Krushna Business Centre, Behind
Sai Services, Off J. M. Road, Pune-411004
E-mail- rahul.vijayamgmt@gmail.com, vijayamgmt@gmail.com
Mobile No- 9552020203
Tel: 020-66019340

Kind Attention: To whom so ever it may concern.

Dear Sir/ Madam,

We are pleased to introduce ourselves as one of the professionally managed, leading & dynamic **Placement [Domestic / International], Contract Labour & Real Estate** organization based in Pune.

Placement & I. R. Division are managed by Mr. D. M. Patil (MSW, LL.B. with 15 years of Industrial Experience), Over the years, we have gained a rich experience in the area of Human Resources Planning System, Industrial Relations, Labour laws Implementation, Employee Relations, Developing & introducing high performance work Culture etc.

We have complied with all the statutory registrations like P.F., E.S.I., and Professional Tax & Service Tax etc. There are about 200 employees working on our payroll.

We are confident to provide manpower for all type of industries in the junior and senior categories viz:

- Senior / Middle Level Management in the field of Engineering, Finance, Accounts, Personnel, Administration, Materials, Production, E.D.P. Faculty, etc.
- Diploma / Degree, fresh /experienced Engineers in all steams like Mechanical, Electrical, Production, Electronic, Computers, Civil etc.]
- All types of I.T.I. / B. Sc. fresh or experienced candidates on contract basis on our own P.F.& E.S.I. Code Nos.
- All types of Skilled, Semi-skilled, Unskilled labors- Helpers and attendant on contract basis on our own P.F. & E.S.I. Code Nos.
- All types of Employees in industries on our Roll as a Trainee through our agency to avoid Contract labour formalities and burden as a direct employer.

We assure you of providing very competent personnel to your organization and providing better industrial relations services mentioned as above.

Our professional service charge shall be worked out after discussion with your organization depending upon the type of requirements. Placement and recruitments charges are 8.33% of annual CTC + Service Tax (In case of permanent placement to company) & 12 % in case of contract base labour or staff allied services.

We shall provide a free replacement if the candidate leaves within 90 days of joining of his/her own accord.

Payment should be made in the name of " Vijaya Management Services" by cheque within 30 days from the date of the joining of the candidate.

Facilities - In case of Contract Labour:

- Supervision on permanent / twice a week basis as per requirement
- Attendance record on weekly /monthly basis.
- Overtime records if required, on weekly basis.
- Computerized statement of payment on the 4th day of every subsequent month.
- Payment between 7th-10th days of every subsequent month.
- Submission of E.S.I., P.F., & Professional Tax & Returns on our own Code Nos.
- Contract License shall be taken by us if required by paying necessary amount.
- Provision of manpower within 48 Hours.
- Training & information to the personnel about factory discipline, work nature etc.
- Personal attention, communication & co-ordination with Co's Personnel Deptt./ HR Dept. From time to time

Requirements for providing contract labour:

- Minimum required of manpower is 5 Nos..
- The payment to be made on or before 5th day of every subsequent month.
- Application of Labour Laws under Labor of Contract Act 1970.
- Registration of Agreement

GENERAL INFORMATION OF THE COMPANY

Name of the Firm : Vijaya Management Services
Proprietor : Mr. Dayanand M. Patil
Registration No. : Shivaji / II / 22208
E.S.I. No. : 33000362820000699
P.F. No. : MH / PUN / 124322
Professional Tax No. : PT / R / 21216 / 28 /12893
Service Tax No. : AMYPP2431NST001
Labour Welfare Fund Code : PUN34788
Pan Card No. : AMYPP2431N
Corporate Office : **Vijaya Management Services
600, Krushna Business
Centre, Behind Sai Services,
Deccan Gymkhana,
Off J.M. Road, Pune-411004.**

Contact Details: Mobile: 9552020203
Tel: (20)66019340.

Anticipating Positive Replay.

Thanking you.

VIJAYA MANAGEMENT SERVICES [PLACEMENT DIVISION]

E-mail: rahul@vijayamanagment.com, vijayamgmt@gmail.com

Website: vijayamanagement.com

Address: 600, Krushna Business Centre, 1st Floor,
Behind Sai Services, Off J. M. Road, Pune-411 004

LIST OF OUR VALUED CUSTOMERS

M/s. Thermax Ltd. – Pune

M/s. Bajaj Electricals Ltd.-Pune

M/s. L I C Nomura – Pune.

M/s. Rama Krishi Rasayan- Pune

M/s. Dexters Logistics Pvt. Ltd.- Pune,Goa, Delhi, Ahemadbad,Bhiwandi.

M/s. Lohia Jain Group-Pune.

M/s. Century Wells Roofing India Pvt. Ltd.-Pune.

M/s. Aquacare Technique-Pune.

M/s. Gulf Petrochem Ltd.-Pune.**[Pan India]**

M/s. Kishor Pumps Pvt. Ltd.

M/s. Global Telesystem Ltd.

M/s. Nakoda Machinery Pvt. Ltd. –Pune, Ahamadnagar.

M/s. Cosmic Refrigeration Pvt. Ltd.-Pune.

M/s. Fulham India Pvt. Ltd.-Pune.

M/s. Sanjay Kakde Group-Pune.

M/s. Lodha Group- Pune, Mumbai.

M/s. Deron Properities Pvt. Ltd.-Pune.

M/s. Expat Group.- India / Middle East Countries

M/s. Rienco Industries Ltd. - Pune.

M/s. Rathi Lightning Ltd. - Pune.

M/s. Rathi Vessels & Systems Pvt. Ltd.-Pune.

M/s. Finolex Industries Ltd. –Pune

M/s. Signet Products Pvt. Ltd.–Pune.

M/s. WOM Ltd.- Pune

M/s. Om Sai Decoplast Pvt. Ltd. –Pune.

M/s. Palande Couriers Pvt. Ltd.- Pune.

M/s. Supertech Solution Ltd. – Pune.

M/s. Tech- Mahendra Ltd.. – Pune.

M/s. Skin City Hospital. –Pune.

M/s. Ghatge Logistic Pvt. Ltd.-Pune.

M/s. Ashbee Industries Ltd.– Pune.

M/s. Hi-Tech Engineering Pvt. Ltd.-Pune.

M/s. Kailas Vahan Udyog Ltd.- Alandi.

M/s. Rapid Machining Technologies Pvt. Ltd.-Pirangut.

M/s. Kirloskar Pneumatic Ltd.-Pune.

M/s. Polybond, Alandi, Pune.

M/s. ICICI Bank Ltd.. Pune.

M/S.Development Credit Bank.–Pune

M/s. Finolex Cables Ltd.- Pune.

M/s. Kerb Konus Fasteners Pvt. Ltd.-Kolhapur

M/s. Sneha Construction Pvt. Ltd.- Pune.

M/s. Gandhi Associates.-Pune.

M/s. Minilec Group - Pirangut, Pune

M/s. Global Telesystem Ltd. –Pune.

M/s. Global Towers Ltd. –Pune.

M/s. Sahyandri Industries Ltd.- Pune.

M/s. Samarthan Systems Pvt. Ltd. –Pune.

M/s. Membrane Filters India Pvt. Ltd.-Pune.

M/s. Mittal Brothers Ltd. –Pune.

M/s. Axis Securities Ltd.- Pune.

M/s. Cosmic Refrigeration Pvt. Ltd. –Pune.

M/s. Saka Engineering System Pvt. Ltd.-Pune.

M/s. Perfect Engine components Ltd.-Sahajpur, Lonawala.

M/s. Elmeasure India Pvt. Ltd.-Pune, Mumbai, Banglore.

M/s. Poona Hospital.-Pune.

M/S. Score Plus Academy Pvt. Ltd.

**Contact No:- 9552020203, 9579239323,9371144059,8856028941,
020-66019340**
